

# 2022 CISCO CONTINUING EDUCATION SCHOLARSHIP AWARD PROGRAM

## **OBJECTIVE:**

To provide financial support for CISCO members **who are working in the trades or are employees of CISCO contractors who are enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university.** Two (2) scholarships will be awarded each year.

## **ELIGIBILITY:**

Each candidate must be:

1. A member in good standing of a building trades union that is a CISCO member and/or employed by a contractor that is a CISCO member.
2. Enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university.
3. A United States citizen.

## **ENTRY REQUIREMENTS:**

The following information is required from each candidate:

1. A copy or downloaded version of the application form will be acceptable.
2. One completed Personal Reference Form, filled out by a school faculty member, a union representative, or an adult not related to the student.
3. A copy of a transcript of all current school records, or similar documentation reflecting academic grades/records.

## **AWARDS:**

1. A maximum of two, \$1,000 scholarships will be awarded yearly. These scholarships are renewable, provided that the student maintains a 2.75 grade point average on a four-point scale. Each scholarship may only be renewed once, for a total scholarship term of two years.
2. CISCO will send the scholarship funds directly to the bursar of the college or university where the winner will do his/her undergraduate work.
3. For the purposes of allocation, the funds of this scholarship are to be used for tuition and fees only.
4. All scholarship awards will be formally announced at an official CISCO function in the Spring.

## **JUDGING:**

1. CISCO has the sole authority for granting the scholarship awards. The scholarship recipients are selected on the basis of academic performance, faculty recommendation, extracurricular activities, employment experience, and the demonstration of a productive career. CISCO reserves the right to delegate the choice of award winners to the Selection Committee.
2. All applicants selected as finalists may be subject to a personal interview with representatives of the Selection Committee. **Only winners will be notified.**
3. Grade transcripts must be forwarded directly to CISCO from the school's registrar at the conclusion of each academic period.
4. The scholarship monies must be used within a 3-year period from the year of receiving the scholarship. For example, if student receives award in April of 2022, the monies must be used by April of 2025.

## **DEADLINE:**

Each entry, including all required data, **can** be either mailed (postmarked by **February 18, 2022**) , - OR - emailed to Julia Mulvey (julia@cisco.org). CISCO will combine documents that are sent separately into the same student's application file. Entries that are mailed should be sent to:

**Construction Industry Service Corporation  
999 McClintock Drive, Suite 100, Burr Ridge, IL 60527**



**Employment Information:**

List employment, briefly explaining duties and responsibilities.

1. Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Supervisor's Phone Number: \_\_\_\_\_

Salary: \$\_\_\_\_\_ per: MO / WK / HR

Give a brief description of your duties and responsibilities at your current job in the space provided below.

**Additional Information:**

*This section is a critical component of the application. Please answer the following questions. You may attach additional sheets of paper as needed.*

1. Why are you interested in your chosen field of study?

2. Summarize how your course work will influence your career objectives:

3. Describe your most meaningful achievements and how they relate to your field of study and future goals:

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"I agree that the application and all attachments may be used for the purpose of evaluation and possible selection by the Board of Directors of the Construction Industry Service Corporation and/or representatives designated by the Board of Directors. I also state that all information enclosed is true and correct to the best of my knowledge.

We hereby authorize the financial aid office to release our family financial information and awards information to the Construction Industry Service Corporation Selection Committee. This information will be used to determine the student's need for a scholarship and will be kept strictly confidential."

Name of Prospective College or Colleges: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

**Signed:**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to Applicant:**

*You are responsible for ensuring that all items listed below are submitted to CISCO no later than February 18, 2022 or postmarked no later than February 18, 2022 if sent by mail.*

**1:** Completed Application; **2:** One Personal Reference Form (pg. 6),

**3:** High school transcript or similar documentation.

Submit all application materials to:

CISCO • 999 McClintock Drive • Suite 100 • Burr Ridge, Illinois 60527

OR Email to Julia Mulvey - [julia@cisco.org](mailto:julia@cisco.org)

**Deadline for postmark on materials is February 18, 2022!**

# PERSONAL REFERENCE FORM

To be completed by school faculty member, employer, or adult not related to the student.

**Full Name of Student/Employee:** \_\_\_\_\_

Your name has been given as a reference by the above student, who has applied for a scholarship from the Construction Industry Service Corporation. Your evaluation is important to us in considering this application, and we ask that you explain your comments fully. If necessary, use the reverse side for additional remarks. All comments will be used for evaluation purposes only.

Please complete this form (*type or print using black ink*) and mail it to the Construction Industry Service Corporation, 999 McClintock Drive, Suite 100, Burr Ridge, IL 60527, **postmarked by February 19, 2021**. The Applicant is considered responsible for submission of all required forms by this date.

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_

School & District: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

## **EVALUATION OF SOCIAL AND PERSONAL TRAITS**

*Please rate each characteristic listed using a scale of 0 to 10, with "0" being "Poor" and "10" being "Superior." If you would like to make additional comments, please use the reverse side of this form.*

### RATING

Cooperation \_\_\_\_\_ Courtesy \_\_\_\_\_ Initiative \_\_\_\_\_

Leadership \_\_\_\_\_ Timeliness and Completeness of Assignments \_\_\_\_\_

Participation in Extracurricular Activities \_\_\_\_\_

Please indicate your opinion of the applicant's ability to excel in college, career, and life in the space below. You may continue your comments on the back of this sheet if necessary.