

# 2016 CISCO CONTINUING EDUCATION SCHOLARSHIP AWARD PROGRAM

## **OBJECTIVE:**

To provide financial support for CISCO members who are working in the trades or are employees of CISCO contractors who are enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university. Two (2) scholarships will be awarded each year.

## **ELIGIBILITY:**

Each candidate must be:

1. A member in good standing of a building trades union that is a CISCO member and/or employed by a contractor that is a CISCO member.
2. Enrolled in an undergraduate degree program at a community college or a 4-year accredited college or university.
3. A United States citizen.

## **ENTRY REQUIREMENTS:**

The following information is required from each candidate:

1. A copy or downloaded version of the application form will be acceptable.
2. One completed Personal Reference Form, filled out by a school faculty member, a union representative, or an adult not related to the student.
3. An official transcript of all current school records.

## **AWARDS:**

1. A maximum of two, \$1,000 scholarships will be awarded yearly. These scholarships are renewable, provided that the student maintains a 2.75 grade point average on a four-point scale. Each scholarship may only be renewed once, for a total scholarship term of two years.
2. CISCO will send the scholarship funds directly to the bursar of the college or university where the winner will do his/her undergraduate work.
3. For the purposes of allocation, the funds of this scholarship are to be used for tuition and fees only.
4. All scholarship awards will be formally announced at an official CISCO function.

## **JUDGING:**

1. CISCO has the sole authority for granting the scholarship awards. The scholarship recipients are selected on the basis of academic performance, faculty recommendation, extracurricular activities, employment experience, and the demonstration of a productive career. CISCO reserves the right to delegate the choice of award winners to the Selection Committee.
2. All applicants selected as finalists may be subject to a personal interview with representatives of the Selection Committee. Only winners will be notified.
3. Grade transcripts must be forwarded directly to CISCO from the school's registrar at the conclusion of each academic period.

## **DEADLINE:**

Each entry, including all required data, must be postmarked by **February 19, 2016**. All entries are to be sent to:

**CISCO  
999 McClintock Drive  
Floor 1  
Burr Ridge, IL 60527**

# Rules for Completing CISCO's 2016 Scholarship Application:

1. Complete ALL sections of this application.
2. Type or print using black ink.
3. Use "N/A" if question does not apply.
4. Appearance and completeness WILL BE CONSIDERED during evaluation.
5. All sections must be completed in order for application to be considered.
6. The application must be postmarked no later than **February 19, 2016**.

## **Personal:**

Name: \_\_\_\_\_  
                                First                                Middle                                Last

Home Address: \_\_\_\_\_  
                                Number & Street                                City                                State                                Zip

Name of College Currently Attending: \_\_\_\_\_

Address of School: \_\_\_\_\_  
                                Number & Street                                City                                State                                Zip

Home Telephone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Present Age: \_\_\_\_\_

CISCO Affiliation: \_\_\_\_\_

***(This question must be answered or application will be considered void. Please list the name of the Local Union or Construction Company. Also, list the Contractor Association if known.)***

## **Scholastic Information:**

Provide names, cities and states of high schools and/or colleges you have attended.

	High School/College Attended	Years Attended
a.	_____	_____

b.	_____	_____
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In what program do you expect to get your college degree? \_\_\_\_\_

Classes currently enrolled in: \_\_\_\_\_

**Employment Information:**

List employment, briefly explaining duties and responsibilities.

1. Company name and type of business: \_\_\_\_\_

Address: \_\_\_\_\_

Employed from: \_\_\_\_\_ to \_\_\_\_\_

Supervisor's name: \_\_\_\_\_

Supervisor's Phone Number: \_\_\_\_\_

Salary: \$\_\_\_\_\_ per: MO / WK / HR

Give a brief description of your duties and responsibilities at your current job in the space provided below.

**Additional Information:**

*Answer the following questions using only the space provided. Any additional sheets will not be considered.*

1. What do you think the industry - in your field of study - will be like in the next 10 years?

2. Summarize how your course work will influence your career objectives:

3. Describe your most meaningful achievements and how they relate to your field of study and future goals:

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"I agree that the application and all attachments may be used for the purpose of evaluation and possible selection by the Board of Directors of the Construction Industry Service Corporation and/or representatives designated by the Board of Directors. I also state that all information enclosed is true and correct to the best of my knowledge.

We hereby authorize the financial aid office to release our family financial information and awards information to the Construction Industry Service Corporation Selection Committee. This information will be used to determine the student's need for a scholarship and will be kept strictly confidential."

Name of Prospective College or Colleges: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_\_ ) \_\_\_\_\_

**Signed:**

Student: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

Parent: \_\_\_\_\_ Date: \_\_\_\_\_

**Note to Applicant:**

*You are responsible for ensuring that all items listed below are submitted to CISCO and postmarked by February 19, 2016.*

**1:** Completed 3-page application, **2:** One Personal Reference Form, **3:** Official transcripts - all schools.

Submit all application materials to:

CISCO • 999 McClintock Drive • Floor 1 • Burr Ridge, Illinois 60527

**Deadline for postmark on materials is February 19, 2016!**

# PERSONAL REFERENCE FORM

To be completed by school faculty member, employer, or adult not related to the student.

**Full Name of Student/Employee:** \_\_\_\_\_

Your name has been given as a reference by the above student, who has applied for a scholarship from the Construction Industry Service Corporation. Your evaluation is important to us in considering this application, and we ask that you explain your comments fully. If necessary, use the reverse side for additional remarks. All comments will be used for evaluation purposes only.

Please complete this form (*type or print using black ink*) and mail it to the Construction Industry Service Corporation, 999 McClintock Drive, Floor 1, Burr Ridge, IL 60527, **postmarked by February 19, 2016**. The Applicant is considered responsible for submission of all required forms by this date.

Name of Evaluator: \_\_\_\_\_ Signature: \_\_\_\_\_

School & District: \_\_\_\_\_

Address: \_\_\_\_\_ Phone: ( \_\_\_\_\_ ) \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

## **EVALUATION OF SOCIAL AND PERSONAL TRAITS**

*Please rate each characteristic listed using a scale of 0 to 10, with "0" being "Poor" and "10" being "Superior." If you would like to make additional comments, please use the reverse side of this form.*

### RATING

Cooperation \_\_\_\_\_ Courtesy \_\_\_\_\_ Initiative \_\_\_\_\_

Leadership \_\_\_\_\_ Maturity \_\_\_\_\_ Personal Appearance \_\_\_\_\_

Timeliness and Completeness of Assignments \_\_\_\_\_

Participation in Extracurricular Activities \_\_\_\_\_

Please indicate your opinion of the applicant's ability to excel in college, career, and life in the space below. You may continue your comments on the back of this sheet if necessary.